



2018 Official Nomination Form for the Regional Professional of the Year Award

Name of Nominee:		
Address		
City	State/Province	Zip/Postal Code
Phone	Fax	Home
Region	Chapter	Number of years as an IRWA Member
SR/WA Number or Candidate Number		
Education and/or Technical Training		
Employer		
Address		
City	State/Province	Zip/Postal Code
Position & Duties (indicate Years in present Position)		
The Nominee's has reviewed and confirms accuracy of the data included in this nomination form.		
Signature	Date	
Individual Submitting the nomination		
Signature	Date	

Instructions for completing the nomination form for IRWA Regional Professional of the Year Award

The Chapter President, Chapter Nominations & Awards Committee Chair, or other Chapter representative will complete the nomination form, and ask the nominee to review the form content for accuracy and completeness before signing.

The Chapter President, on behalf of the Chapter, may prepare a general letter relative to the nomination. If the Chapter President is also the nominee, the letter can be prepared by another Chapter Officer.

The Chapter President, Chapter Nominations & Awards Committee Chair, and/or any other Chapter representative will forward three copies of the completed nomination packet, including the President's letter and executed copy of the Nomination Form to the Chair of the Region, at the address displayed in a current right of way magazine or at any other address designated by the Chair of the Region.

This nomination form along with all supporting materials should be sent via e-mail to: Teri Morgan: tmorgan@hdrinc.com and Denise Skinner: denise.skinner@nustarenergy.com on or before **June 24, 2018** to be eligible for this award.

The Deadline for submission of the completed documentation is on or before **June 24, 2018**. The nomination is assessed before the Region 2 Refresher Seminar in College Station, Texas with the award presentation at the Region 2 Refresher Seminar in College Station, Texas.

Activities of the consecutive five-year period leading up to the nomination are to be noted on Sections I through V of the Nomination Form. Activities prior to the five year period are to be noted on Section V of the nomination form.

If it is necessary to use additional space for the data, please attach on page and identify the information by Section Number to ensure proper credit. If more than one page is attached, only the information on the first page will be considered by the Region Officers.

Form additional information, please refer to the Chair or Vice-Chair of your Region or Contact your International Nominations and Elections Committee Regional Representative.

Important: Do not enter an activity more than once in the entire form.

Section I All Offices & Committees Served						
Previous Five Years	20	20	20	20	20	Region Office Use Only
Chapter Offices (positions)						Maximum Points 15
Chapter Committees (committee name and duties)						Maximum Points 5
Regional Offices (position)						Maximum Points 20
(Maximum 40 Points)						

**Section II
Chapter Support**

Previous Five Years	20	20	20	20	20	Region Office Use Only
Assignments or Projects (show duration and task performed)						Maximum Points 10
Chapter Meeting Attendance Record (show meetings attended over number of meetings held)						Maximum Points 10
New Members Sponsored (names & Chapter Affiliations)						Maximum Points 10

(Maximum 30 Points)

**Section III
Educational Courses and Activities**

Previous Five Years	20	20	20	20	20	Region Office Use Only
IRWA Courses Completed (Course name and number)						Maximum Points 10
IRWA Course Coordinated or Instructed (Course Name and Number)						Maximum Points 10

(Maximum 20 Points)

**Section IV
Contributions to the Right of Way Profession**

Previous Five Years	20	20	20	20	20	Region Office Use Only
Special Projects Within IRWA (list titles, duties/responsibilities: includes regional seminar/program and forum participation)						Maximum Points 5
Special Recognition From Employer						Maximum Points 5
Special R/W Related Projects Outside IRWA						Maximum Points 5
Other Membership & Participation						Maximum Points 5

(Maximum 20 Points)

**Section V Prior
Activities**

IRWA PROFESSIONAL ACTIVITIES PRIOR TO FIVE YEARS AGO

**List activity and any pertinent information

(Maximum 20 Points)

Senior Member of IRWA	20 Points	Year of Designation
Current Recertification	10 Points	Recertified to (year)
Candidate of SR/WA	5 Points	Year of Candidacy
(Maximum 30 points)		
Actual points will be determined by Region Chair. (Maximum score = 150)		

DO NOT USE THIS SECTION
REGIONAL OFFICERS COMMITTEE SCORING

SECTION	SCORE
I	
II	
III	
IV	
V	
VI	
TOTAL SCORE	